

# IAAS Questionnaire



## Facilities

Do you have a dedicated day surgery unit with ward and theatre	Yes	No
If yes to above What is contained in this unit? <ul style="list-style-type: none"><li>• Number of seats in waiting area</li><li>• Number of theatres dedicated to ambulatory surgery</li><li>• Number of first stage recovery spaces</li><li>• Number of second stage (ward area) recovery spaces</li></ul>		
If no to above:		
Do you have a dedicated ward for day surgery patients	Yes	No
Do you have a dedicated operating theatre for day surgery	Yes	No
If you have dedicated ward or theatre or day unit:		
Is it part of the main hospital	Yes	No
Is it separate from the main hospital	Yes	No

## IAAS Questionnaire



### Management

Ambulatory Surgery Clinical Director/Lead in place	Yes	No
Ambulatory Surgery Senior Nurse Manager in place	Yes	No
Does the Clinical Director and Nurse Manager have administrative support?	Yes	No
Does the Ambulatory Surgery Unit have an Operational Policy? (please enclose copy)	Yes	No
• Is this published and easily available?	Yes	No
• Is this reviewed yearly?	Yes	No

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## Preoperative assessment

Do you have a preoperative assessment process	Yes	No
If Yes: how long before the Day of Surgery?		
Day of Surgery at admission	Yes	No
Some days or weeks before Day of Surgery	Yes	No
How many undergo preoperative assessment	All	Some None
Are there dedicated preoperative assessment nurses	Yes	No
Do you have an anaesthesia department for the assessment process?	Yes	No
Do you use toolkits like pre-anaesthesia questionnaire or telephone interviews?	Yes	No
Are the patient seen by anaesthetist in this assessment clinic?	All	Some None
Do patients sign a written consent about surgery and anaesthesia before admission?	Yes	No
Are patients provided with written information about:		
• What will happen on the day of surgery	Yes	No
• Leaflet explaining their operation	Yes	No
• Recovery process after discharge	Yes	No

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### Selection Criteria

Do you have agreed selection criteria for your day surgery cases	Yes	No
Do you have an age limit for day surgery patients	Yes	No
If yes what is the age limit		
Do you have a BMI limit for day surgery patients	Yes	No
If yes what is the limit		

### Day of Admission

Do you give a phone call to the patients the day before admission to remind them about e.g. what to bring with themselves, drug intake, fasting, where to check-in etc.?	Yes	No
How long before surgery are patients admitted?		
Do the patients have identification bracelets?	Yes	No
Do patients walk to theatre	Yes	No
Do you use the WHO checklist?	Yes	No

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### Operation

Do you have dedicated day surgery lists	Yes	No
Does it happen that emergency cases are operated during the day surgery programme?	Yes	No
Do you have dedicated day surgery first stage recovery area	Yes	No
Do you use safety check list (Time Out) with the whole team and patient before start?	Yes	No

### Discharge

Does the patient have to have medical review before discharge	Yes	No
Do you have agreed discharge criteria	Yes	No
Can the nurse discharge a patient when they meet the discharge criteria	Yes	No
Discharged after surgery – is there a time element that patient has to stay for	Yes	No
Do you provide the patient with a final medical report upon discharge?	Yes	No
Does the patient have to have responsible adult to escort them home	Yes	No
Do you require that a responsible adult stays with them on night of discharge	Yes	No
Are patient phoned the next day to ensure they are OK	Yes	No
Do you provide an emergency contact number for patients who experience problems	Yes	No