



## **Structural Reform Support Service**

### **Project**

**SRSS/S2019/021**

**RECOMMENDATIONS ON THE DESIGN AND  
IMPLEMENTATION OF A POLICY FRAMEWORK  
FOR DEVELOPING AMBULATORY SURGERY IN  
HUNGARY**

**Kick-off meeting**

**Budapest**

**May 3<sup>rd</sup>**

## Project kick-off meeting

# Agenda

**Location: Ministry Of Human Resources (Emberi Erőforrások Minisztériuma)  
H-1051 Budapest, Akadémia u. 3. II. emelet, Klubterem**

<b>8.00 – 8.20</b>	Arrival and registration of the Participants	
<b>8.20 – 8.30</b>	Welcome by the MOHC representative	Dr. Fábián Károly, Deputy Secretary, Ministry Of Human Resources
<b>8.30 – 8.40</b>	Welcome by the IAAS project leader	Prof. Dr. G. E. M. Gamal
<b>8.40 – 8.50</b>	Presentation on administrative/legal requirements and expected outputs by EU commission representative - SRSP	Mr. F. Popa
<b>8.50 – 9.20</b>	Presentation of the project – overall objectives by project leader	Prof. Dr. G. E. M. Gamal
<b>9.20 – 9.50</b>	Project structure – organisational set up - project management and arrangements workflow kick-off meeting by project manager	Drs. C. Maes
<b>9.50 – 10.00</b>	Financial regulations and implications by IAAS treasurer	Dr. L. Van Outryve
<b>10.00 – 10.30</b>	Coffee Break	
<b>10.30 – 11.10</b>	<p><b>Review of Outcome A</b> (Strategic framework for the development of ambulatory surgery and roadmap for implementation developed)</p> <p><b>Presentation of the activities – deliverables and task distribution - timetable</b></p> <p>Output 1 - (MOHC Strategic Project Board and Scientific Committee set up and preliminary project plan agreed)</p>	<p>Prof. Dr. G. E. M. Gamal and Drs. C. Maes</p> <p>ALL</p>
<b>11.10 – 12.10</b>	<p><b>Review of Outcome C</b> (Recommendations for a strategic framework for ambulatory surgery developed, and project results disseminated.)</p> <p><b>Presentation of the activities – deliverables and task distribution - timetable</b></p> <p>Output 4 - (Project results delivered through a nationwide conference and set up of a policy</p>	<p>Prof. Dr. G. E. M. Gamal and Drs. C. Maes</p> <p>ALL</p>

	dialogue meeting.)	
<b>12.10 – 13.00</b>	Lunch break	
<b>13.00 – 13.45</b>	<p><b>Review of Outcome A</b> (Strategic framework for the development of ambulatory surgery and roadmap for implementation developed)</p> <p><b>Presentation of the activities – deliverables and task distribution - timetable</b></p> <p>Output 2 - (State of the art of ambulatory surgery in Hungary analysed)</p>	<p>Prof. Dr. G. E. M. Gamal and Drs. C. Maes</p> <p>ALL</p>
<b>13.45 – 14.30</b>	<p><b>Review of Outcome B</b> (Selected hospitals in Budapest supported to improve and expand ambulatory surgery)</p> <p><b>Presentation of the activities – deliverables and task distribution - timetable</b></p> <p>Output 3 - (Initial and follow up visit assessments to selected hospitals, with hands-on support to the management. Focus groups visits each other's hospital.)</p>	<p>Prof. Dr. G. E. M. Gamal and Drs. C. Maes</p> <p>ALL</p>
<b>14.30 – 15.15</b>	<p><b>Review of Outcome B</b> (Selected hospitals in Budapest supported to improve and expand ambulatory surgery)</p> <p><b>Presentation of the activities – deliverables and task distribution - timetable</b></p> <p>Output 4 – (Train – the – Trainer sessions delivered.)</p>	<p>Prof. Dr. G. E. M. Gamal and Drs. C. Maes</p> <p>ALL</p>
<b>15.15 – 15.30</b>	Closing kick-off meeting	Representative IAAS
<b>15.30 – 16.00</b>	Networking - Reception	